

February 5, 2024

Meeting Minutes

Amanda North Elementary PTO Executive Board Meeting

Board Members in Attendance:

Nicole Keswani-President, Jocelyn DiRienzo-Vice President, Danielle Freeman-VP of Events, Bethany Vriseman-VP of Marketing, Christine Johnson- Recording Secretary, Amy Martin-Treasurer, Megan Hartsfield- Membership Secretary, Jessica Sandoval-VP of Volunteers, Mallory DarcyVP of Staff Support, Amanda Abele-Room Parent coordinator, Jacob Court- Web Master

Meeting was called to order by President Nicole Keswani at 9:00 a.m. The list of items to be discussed on the agenda include: President's Report; Spring Carnival; Events; Treasurer's Report; Teacher Appreciation; Spirit Nights; school supply kits; and a few miscellaneous items from the President.

President's Report:

Opening the meeting was Nicole Keswani with a request for PTO to spend \$450.00 on Amazon for the upcoming STEAM night. It was also discussed to add STEAM night as a line item in the budget for the 2024-2025 school year. PTO is also to provide pizza, and beverages for the volunteers that evening.

Titans day to celebrate our schhol support is set for March 6th at 1:00pm.

With the financial support from the PTO board Mrs. Justus was able to purchase frames to be hung through out the school.

Finally in the President's Report, the Shade structure that has been ear marked in the budget is being discussed and teachers and staff were asked for their personal opinions on what they would find useful on the playground and outdoor gathering areas. Mrs. Justus is looking into quotes with the company that the school used for the existing playground equipment. The three main options were a gazebo, sail, or wooden shade structure. All three had pros and cons and will be further looked into and ultimately decided by price and best long term functionality.

Spring Carnival:

Many trucks and vehicles have been reserved for the upcoming carnival, including a helicopter, ambulance, and police car.

Danielle will be reaching out to Williamson County approved food vendors and inflatable companies.

Other available activities that will be offered include face painting, Games, Crazy hair, and pie in the face. All to be determined with the final plans closer to the event date.

Wristbands and ticket sales will be offered on-line and at the door. Students who invested in Amanda North through the PTO invest program receive a free wrist band.

Teacher Appreciation:

Mallory discussed the upcoming Teacher Appreciation set for February 28th and a date for our next recess coverage. The Friday before Spring Break.

Treasurer's Report:

The treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets for the December financials. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board. Motion made by Nicole to approve financial statement; seconded by Christine; all in favor. Accounts will remain on file with the Treasurer.

Spirit Nights:

Danielle is working on a spirit night with the Nashville Soccer Club Saturday April 27th at 7:30pm. More information to come.

Spirit night at Culvers is set for Tuesday February 6th.

School Supply Kits:

Kits will be finished before spring break. All items are required to be submitted by the end of February by teachers.

Miscellaneous:

The first discussion was the spring PTO General meeting to be held in April. Parents interested in becoming a board member for the 2024-2025 school year should fill out a form provided by the current board. Voting will take place prior to the general meeting and performed per the Williamson County PTO by-laws.

Volunteers for recess coverage on April 5th are needed.

Bus Driver appreciation is February 22nd.

Read Across America is March 4th-8th. PTO voted to approve \$250 in items to assist with read across America week. Nicole Keswani motioned, Danielle Freeman second, all in favor.

Finally, volunteers are needed for the book fair February 20th-23rd.

A motion to adjourn the meeting was made by Nicole Keswani at 10:22a.m. The motion was seconded by Amy Martin. All were in favor.