

January 8, 2024

Meeting Minutes

Amanda North Elementary PTO Executive Board Meeting

Board Members in Attendance:

Nicole Keswani-President, Jocelyn DiRienzo-Vice President, Danielle Freeman-VP of Events, Bethany Vriseman-VP of Marketing, Christine Johnson- Recording Secretary, Amy Martin-Treasurer, Megan Hartsfield- Membership Secretary, Jessica Sandoval-VP of Volunteers, Mallory DarcyVP of Staff Support, Amanda Abele-Room Parent coordinator, Jacob Court- Web Master

Meeting was called to order by President Nicole Keswani at 9:00 a.m. The list of items to be discussed on the agenda include: President's Report; Spring Carnival; Events; Treasurer's Report; Teacher Appreciation; Spirit Nights; and a few miscellaneous items from the President.

President's Report:

Nicole caught the board members up on the spirit wear that was sent out over winter break. A few items were damaged and replacements have been ordered and will be sent out as soon as they arrive.

PTO newsletter is set to go out with in the month if anyone has anything they would like to add to it let her or Jacob know.

Next, Nicole discussed the success of the Titan's spirit night out and has been in contact with the Titans organization about next year and being able to choose from multiple game dates. She also plans or have Danielle reach out to the Nashville Sounds and the Nashville Soccer Club as well. It was also mentioned the Franktown lights could be a possibility next year.

Finally in the President's Report, the Shade structure that has been ear marked in the budget is being discussed and teachers and staff were asked for their personal opinions on what they would find useful on the playground and outdoor gathering areas. Mrs. Justus is looking into quotes with the company that the school used for the existing playground equipment. The three main options were a gazebo, sail, or wooden shade structure. All three had pros and cons and will be further looked into and ultimately decided by price and best long term functionality.

Spring Carnival:

It has been decided for the first year the spring carnival will be a "touch a truck" type event. It should be noted that this may change in the years to come, but with the timing and resources of a new school this option was the best fit for the year. The date set is Friday April 12th. Time to be determined with consideration for the after-school program and daylight hours.

Danielle will be reaching out to Williamson County approved food vendors and inflatable companies.

Other available activities that will be offered include face painting, Games, Crazy hair, and pie in the face. All to be determined with the final plans closer to the event date.

Wristbands and ticket sales will be offered on-line and at the door. Students who invested in Amanda North through the PTO invest program receive a free wrist band.

Teacher Appreciation:

Mallory discussed the upcoming Teacher Appreciation set for Wednesday January 31st. This meal will be provided by the kindergarten and first grade parent volunteers who wish to donate. The theme is Soup and salad. A sign up will be emailed out this week to the parents.

Treasurer's Report:

The treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets for the December financials. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board. Motion made by Nicole to approve financial statement; seconded by Christine; all in favor. Accounts will remain on file with the Treasurer.

Miscellaneous:

The first discussion was the spring PTO General meeting to be held in April. Parents interested in becoming a board member for the 2024-2025 school year should fill out a form provided by the current board. Voting will take place prior to the general meeting and performed per the Williamson County PTO by-laws.

Coach V has asked for assistance with field day. He is also requesting a PTO funded inflatable for the day.

The last business item for the day was presented by Principal Justus requesting PTO's help in decorating certain rooms in the school. Her opinion is that the school looks too industrialized and she would like to make it more welcoming for the staff and visitors. The main areas of concern are the teacher lounge room, front office, and conference room. A committee will be formed, and volunteers will be requested. A budget will be discussed and voted on by the board with consideration from outside help and/or donations.

A motion to adjourn the meeting was made by Jocelyn DiRienzo at 10:11 a.m. The motion was seconded by Amy Martin. All were in favor.