

May 6, 2024

Meeting Minutes

Amanda North Elementary PTO Executive Board Meeting

Board Members in Attendance:

Nicole Keswani-President, Jocelyn DiRienzo-Vice President, Danielle Freeman-VP of Events, Bethany Vriseman-VP of Marketing, Christine Johnson- Recording Secretary, Amy Martin-Treasurer, Megan Hartsfield- Membership Secretary, Jessica Sandoval-VP of Volunteers, Mallory DarcyVP of Staff Support, Amanda Abele-Room Parent coordinator, Jacob Court- Web Master

Meeting was called to order by President Nicole Keswani at 9:00 a.m. The list of items to be discussed on the agenda include: President's Report; Spring Carnival; Website; Treasurer's Report; Teacher Appreciation; Student Appreciation Week; Invest; Teacher Appreciation Week; and Miscellaneous.

President's Report:

Nicole Keswani opened the meeting by discussing our current teacher representative will not hold that position next year. Principal Justus will find someone to fill the position.

Nashville Sounds is being considered for a spirit night next year. Nicole will look at the list of dates and confirm this summer.

Nicole also mentioned she is still waiting to receive the payment from the Titans organization. She is in contact with them.

The Shade Structure has been purchased. It will have light blue poles and a navy canvas top. Principal Justus is to finalize the final steps with the county as required.

School Supply Kits are finalized and on the website. Sales have already begun.

PTO is to supply the PE team with a few of the carnival games for field day. The inflatable bounce house had to be cancelled due to new laws in Williamson County School District.

PTO is also providing Andy's ice cream to students on field day. Popsicles will be provided to students with a dairy allergy. Teachers will be responsible for the knowledge of who is in need of the popsicles.

Last topic discussed was the possible purchase of a volleyball net that can be transported outside when needed. Permanent poles are not an option at this time due to space. Nicole will get quotes for next year.

Spring Carnival:

Danielle discussed the Spring Carnival's success. She received great feedback and is looking forward to expanding next year. Parking was the only concern and ideas will be discussed in the future on how to improve space. She hopes to add to the number of cars for the touch a truck area as well. Overall, the first annual Coyote Carnival was a success and will continue to grow and develop in the years to come.

Website:

Jacob asked for any feedback on ways to improve the website and make it more user friendly for the PTO members. Jacob is also working on Spirit Wear design. The sale will open July 1st.

Treasurer's Report:

The treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets for April's financials. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board. Motion made by Nicole to approve financial statement; seconded by Christine; all in favor. Accounts will remain on file with the Treasurer.

Invest:

Nicole discussed the different levels of the invest program for next year. She discussed adding priority seating to Gold Level families at the school's programs. The levels will be further discussed and finalized as the current school year ends. Invest will open in July.

Teacher Appreciation Week:

Mallory is very excited about the week to come. She was busy setting up the first day of events, popcorn and soda bar. Room Parents also arrived early to hang up appreciation posters on the teacher's doors. She asked the board members for help in picking up different food orders throughout the week.

She mentioned next year the board could benefit by adding a staff appreciation coordinator for all the specific days.

Student Appreciation Week:

Shannon has been behind the scenes planning the student appreciation week. Set for next week May 13th-17th.

Monday- Lemonade at recess

Tuesday- Donuts and Juice delivered to classrooms for teachers to hand out.

Wednesday- Popsicles at recess

Thursday- Bracelets, candy, and appreciation cards

Friday- field day/ Andy's Ice-cream treat at recess.

She mentioned this year was a guesstimate on the budget amount, but as the school grows the amount should probably equate to about \$1.00 per student.

Miscellaneous:

The only added item of business that wasn't discussed in the president's report was the teacher's back-to-school gifts for next year. We asked Mrs. Turner's opinion as she was sitting in on the meeting. She stated that spirit wear is always needed. Jacob will design the shirt.

Nicole made the motion to adjourn the meeting at 10:00 am. Seconded by Amy Martin; all in favor.