

April 1, 2024

Meeting Minutes

Amanda North Elementary PTO Executive Board Meeting

Board Members in Attendance:

Nicole Keswani-President, Jocelyn DiRienzo-Vice President, Danielle Freeman-VP of Events, Bethany Vriseman-VP of Marketing, Christine Johnson- Recording Secretary, Amy Martin-Treasurer, Megan Hartsfield- Membership Secretary, Jessica Sandoval-VP of Volunteers, Mallory DarcyVP of Staff Support, Amanda Abele-Room Parent coordinator, Jacob Court- Web Master

Meeting was called to order by President Nicole Keswani at 9:00 a.m. The list of items to be discussed on the agenda include: President's Report; Spring Carnival; Events; Treasurer's Report; Teacher Appreciation; Spirit Nights; Teacher Appreciation week; Student Appreciation Week; and a few miscellaneous items from the President.

President's Report:

Opening the meeting was President Nicole Keswani with an update on the eligibility for the school supply sales as a fundraiser for PTO.

The Insurance policy that is required for all Parent Teacher Organizations in Williamson County has been renewed.

The shade structure for the playground has been quoted. A final walk through of the playground was conducted and a structure for the back corner of the area has been quoted as \$14,550.00. Nicole made a motion to approve the purchase. Mallory Darcy seconded; all were in favor.

PTO is to provide snacks in the break room during TCAP testing days. Mallory will purchase and stock the items.

Spring Carnival:

Many trucks and vehicles have been reserved for the upcoming carnival, including a helicopter, ambulance, police car, and many more.

Danielle has secured the following food trucks to participate; La Cocina, Mikey Pizza, 5 Ladies donuts, and Oh La La Shaved Ice. Hot dogs and water bottles will also be offered.

Parking attendants will be present that evening. Bethany is providing reflective vests.

Other available activities that will be offered include face painting, Games, Crazy hair, and pie in the face. All to be determined with the final plans closer to the event date.

Wristbands and ticket sales will be offered on-line and at the door. Students who invested in Amanda North through the PTO invest program receive a free wrist band.

Adine is to provide a sensory zone for students who are in need of a quiet space. She is creating sensory friendly games and seeking prizes as well. Also, the carnival will open at 5:00pm to anyone who wishes to participate in the carnival in a less-stimulating environment.

Business sponsors have been invited to set up a booth with a game of their choice. They have been asked to provide any candy or "give away" they wish to hand out. PTO is purchasing the candy for all other carnival games.

Teacher Appreciation:

Mallory discussed the upcoming Teacher Appreciation set for 4/24/2024 it is a potato bar provided by Texas Roadhouse. She is considering adding a protein such as barbeque from Martin's purchased with available sponsorship credit the board has with Martin's.

Mallory also discussed the décor wishlist she will be sharing via Amazon. She plans to email the parents with donation requests in April.

Teacher Appreciation Week:

Mallory discussed the exciting events she has planned for the staff during the week of May 6th-10th. It is a decades themed week with different ways to show the staff how much they are appreciated each day of the week. More info to follow as she irons out the details with her committee.

Student Appreciation Week:

Committee member of Student Appreciation Week, Shannon Strauss, discussed her ideas for the week of May 13th-17th. This week coincides with field day as well. There will be exciting things happening for the students each day. She is discussing budget with the treasurer Amy Martin and will finalize the details as soon as possible.

Treasurer's Report:

The treasurer's report was presented by Amy Martin including review of cash flow, budget, and assets for the March financials. The PTO account is at Regions Bank; the account number is on file. Bank accounts and statements were presented and reviewed by the board.

Motion made by Nicole to approve financial statement; seconded by Christine; all in favor. Accounts will remain on file with the Treasurer.

Spirit Nights:

Danielle is working on a spirit night with the Nashville Soccer Club Saturday April 27th at 7:30pm. More information to come.

Spirit night at Martins is set for April 2nd.

Miscellaneous:

Volunteers for recess coverage on April 5th are needed.

Finally, 5th grade promotion is scheduled for May 22nd. At Heritage Middle School.

A motion to adjourn the meeting was made by Jocelyn DiRienzo at 9:45a.m. The motion was seconded by Amy Martin. All were in favor.