

# October 30, 2023

## Meeting Minutes

Amanda North Elementary General PTO Meeting

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### **Board Members in Attendance:**

Nicole Keswani-President, Jocelyn DiRienzo-Vice President, Danielle Freeman-VP of Events, Bethany Vriseman-VP of Marketing, Christine Johnson- Recording Secretary, Amy Martin-Treasurer, Megan Hartsfield- Membership Secretary, Jessica Sandoval-VP of Volunteers, Mallory DarcyVP of Staff Support, Amanda Abele-Room Parent coordinator, Jacob Court- Web Master

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Meeting was called to order by President Nicole Keswani at 9:00 a.m. The list of items to be discussed on the agenda include: President's Report; Treasurer's Report; Parent's Night Out; Spirit Nights; Teacher Appreciation; Volunteers; and Volunteers.

### **President's Report:**

Nicole informed the board of Williamson County Hospital group reached out to offer a CPR class to ANE staff. It will be considered based on dates available.

Next; Mrs. Justus requested PTO to purchase cookies for the upcoming Veteran's Day program. Nicole made a motion to approve, Seconded by Jocelyn DiRienzo; all approved.

Mrs. Jusus also requested help in purchasing prints and large picture frames to be hung in the hallways of the school. A budget was discussed and an estimate of \$500.00 will be set aside.

It was discussed that the new School Beautification Commity should have two coordinators. Jessica Sandoval is going to seek to fill those roles.

Amy Lewis will be the new School Supply kit coordinator.

PTO newsletter set to go out in November.

PTO would like to have hot cocoa during recess before winter break. Dates and volunteers to be determined.

### **Treasurer's Report:**

The treasurer's report will be presented by Amy Martin on November 2<sup>nd</sup>. Including review of cash flow, budget, and assets for the September financials and the full 23-24 school year. The PTO account is at Regions Bank. If you have any questions or concerns Amy is happy to talk

directly with you. PTO will remain completely transparent with the school's yearly budget and cash flow information.

### **Teacher Appreciation:**

Mallory Darcy announced the upcoming chili themed teacher appreciation to be held on November 16<sup>th</sup>. Parents of 2<sup>nd</sup> and 3<sup>rd</sup> grade students are to sponsor/donate.

### **Parent's Night Out:**

Danielle discussed the plans for the upcoming PTO sponsored event to held November 10<sup>th</sup>.

- A request for teachers to sign up will be sent out
- P.E. equipment has been approved for use during the event
- A pass will be printed for parent's to safely check out their children at the end of the night.
- Pizza will be ordered and picked up by Jocelyn
- Candy will be available only by pre-sale
- Jessica will send a signup for student volunteers

### **Spirit Night:**

The next spirit night will be November 7<sup>th</sup> at Texas Roadhouse.

### **Volunteers:**

Jessica discussed all the upcoming volunteer opportunities such as Parents night out and teacher appreciation. She will create and send out signups as needed.

Meeting was called to close at 10:03 am.